

SCHOLARSHIP POLICY

A scholarship is available until the fund is expended.

I. Sponsoring Local Workshops

The BCEA would pay 20% of a NJEA/Local sponsored workshop.

This means that:

65% would be paid by NJEA

20% would be paid by BCEA

15% would be paid by Local

For overnight workshops, BCEA will pay for 20% of dinner costs only.

This is a once-a-year local scholarship

II. Procedures

1. An application available through the BCEA office (must be requested from the BCEA office) **and must be returned two weeks prior to the event.**

2. **An itemized dinner bill from the restaurant or caterer must be submitted within one (1) month of the date of the even for payment by BCEA.**

3. Payment will be made after NJEA pays their portion of the workshop.

III. For locals in crisis situations the cost incurred for copier paper, machine usage, and telephone banks at the BCEA office will be absorbed by the Burlington County Education Association. These costs will be charged to this account.

Distributed: October 1991; September 2007

Revised: November 1991; March 2001; May 2007; September 2011;

Reviewed: January 1996

(COVER)

BCEA Scholarship Application

LOCAL SCHOLARSHIP

This application must be received at the BCEA office at least two (2) weeks prior to the workshop.
Please print or type all the information requested.

Local Association

Membership Total

Mailing Address

Local dues amount/yearly

Telephone

Submitted by: _____

Title: _____

Date of Workshop: _____

Location: _____

Purpose of this workshop:

Do not write below this line

Date Received at BCEA office: _____

Approved: _____ By: _____

NJEA UniServ approval amount \$ _____ Amount Paid \$ _____ Date: _____

Reason(s) for non-approval: