

SCHOLARSHIP POLICY

A scholarship is available until the fund is expended.

I. Sponsoring Local Workshops

The BCEA would pay 20% of a NJEA/Local sponsored workshop.

This means that:

- 65% would be paid by NJEA
- 20% would be paid by BCEA
- 15% would be paid by Local

For overnight workshops, BCEA will pay for 20% of dinner costs only.

This is a once-a-year local scholarship II. Procedures

1. An application available through the BCEA office (must be requested from the BCEA office) **and must be returned two weeks prior to the event.**

2. ***An itemized dinner bill from the restaurant or caterer (not a copy of the credit card receipt) must be submitted within one (1) month of the date of the event for payment by BCEA. The bill must include the number of dinners served and cost per dinner.***

3. **A sign in sheet for the event must be included.**

4. Payment will be made after NJEA pays their portion of the workshop.

III. For locals in crisis situations the cost incurred for copier paper, machine usage, and telephone banks at the BCEA office will be absorbed by the Burlington County Education Association. These costs will be charged to this account.

IV. Scholarships may not be used for contract ratification meetings, general association meetings, or recognition events.

Distributed: October 1991; September 2007

Revised: November 1991; March 2001; May 2007; September 2011;

Reviewed: January 1996

Revised: September 2014

BCEA SCHOLARSHIP APPLICATION:

LOCAL SCHOLARSHIP

This application must be received at the BCEA office at least two (2) weeks prior to the workshop. Please print or type all of the information requested.

Local Association:

Membership Total:

Mailing Address:

Local Dues Amount/yearly:

Telephone:

Submitted by:

Position:

Date of Workshop:

Location:

Purpose of this Workshop:

Do not write below this line:

Date Received at BCEA Office

Approved By:

Title:

NJEA Uniserv Approval Amount:

Amount Paid \$:

Date:

Reason(s) for Non-approval:

