



BURLINGTON COUNTY EDUCATION ASSOCIATION

East Ridge Plaza, Suites 3A & 3B
621 Beverly Rancocas Road • Willingboro NJ 08046

NJEA has indicated that the increasingly rapid spread of Covid-19 (*Coronoavirus*) requires a proactive approach to prevention so that we can continue the important work of representing and advocating for members while protecting the health and well-being of our staff. To stay proactive, BCEA is therefore taking measures to keep our members, staff and facilities safe.

The most effective way to do so is through the practice of “social distancing”. Essentially, this means minimizing contact with others, particularly in large groups and/or confined spaces.

Beginning **Monday, March 16** and continuing through at least **Thursday, April 9**, we are cancelling or postponing all BCEA-sponsored meetings, conferences and other events as follows:

The following meetings and/or workshops have been **cancelled**:

- *BCREA Executive Committee Meeting on Tuesday, March 17*
- *Rep. Council Meeting on Wednesday, March 18*
- *LAT Committee Meeting on Monday, March 23*
- *PD Workshop #5 on Wednesday, March 25*
- *Overnight Workshop in Atlantic City on Friday-Saturday, April 3-4*
- *Office Meeting on Monday, April 6*
- *Executive Committee Meeting on Tuesday, April 7*

The following events have been **rescheduled**:

- *MLR Weekend Workshop (March 20-21)* will now be held on Friday-Saturday, May 1-2
- *Retirement Workshop (March 24)* will now be held on Monday, May 18

During this time, groups or individuals will be discouraged from using the BCEA office. That is for the safety of our staff, will be adjusting our office hours and limiting the number of staff reporting to the office each day. **Beginning Monday, March 16**, our office will be open:

Monday-Thursday, 10:00am-5:00pm and CLOSED on Fridays

Additionally, we will **close our office** from **Tuesday, April 14 through Friday, April 17**. Decisions will be made in the coming weeks should additional closings/cancellations be needed. We will continue to prioritize everyone’s health and safety. Thank you for your understanding during this difficult time.

Please continue to be safe,

Anthony, Chris, Brenda, Catherine and Andrew
The BCEA Officers